

KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION
SYLLABUS FOR PROVINCIAL PLANNING SERVICES OFFICERS (BPS-17) (IN-SERVICE)
COMPETITIVE EXAMINATION

The syllabus and standard of examination for induction of in-service employees in the Provincial Planning Service against the ten percent (10%) quota as mentioned in Schedule II of these rules shall be as under, namely:

1. The examination shall include three compulsory subjects.
2. A candidate shall answer the papers in English unless otherwise directed.
3. The papers, compulsory subjects and maximum marks fixed for each subject shall be as shown in the table below.
4. No candidate shall be summoned for viva voce test unless he/she has obtained at least forty percent (40%) marks in each individual written paper and fifty percent (50%) marks in aggregate of written portion of examination.
5. No candidate shall be considered to have qualified the examination unless he/she also obtains at least thirty percent (30%) marks in viva voce. Failure in or absence from viva voce shall mean that the candidate has failed to qualify for appointment and his/her name shall not be included in the merit list.

TABLE

S#	Paper	Subjects	Maximum Marks
1.	Paper-I: English Grammar And Composition.	i. English Essay. ii. English Grammar and its usage/ composition	30 70 Total:100
2.	Paper-II: Office Management.	i. The Khyber Pakhtunkhwa Government Rules of Business 1985. ii. The Manual of Secretariat Instructions. iii. The Khyber Pakhtunkhwa Civil Servant Act, 1973. iv. The Khyber Pakhtunkhwa (Appointment, Promotion and Transfer) Rules, 1989. v. The Khyber Pakhtunkhwa Right to Information Act, 2013 and the Khyber Pakhtunkhwa Right to Public Service Act, 2014.	20 20 20 20 20 Total:100
3.	Paper-III: Planning and Management.	i. Planning Manual. ii. Delegation of Financial Powers Rules, 2018. iii. The Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014. iv. Project Planning & Management: Basic concepts regarding planning, types of planning, planning machinery in Pakistan, planning processes, competent forums, re-appropriations proposals, audit copies, ADP, umbrella schemes, revisions of schemes, monitoring & evaluation concepts, responsibilities of Project Directors, PC-I, PC-II, PC-III, PC-IV and PC-V.	20 20 20 40 Total:100
4.	Viva Voce.		50
		Total:	350.

Director Examination
Khyber Pakhtunkhwa
Public Service Commission Peshawar